

TO: Staff Senate  
FROM: Rose Ann Jubinski  
DATE: September 11, 2019  
SUBJECT: August 21, 2019 Staff Senate Meeting Minutes

---

In Attendance: Peggy Doolittle, Kristi Klien,

- x The smoking policy is ready to go to faculty and staff. It will also go to students
- x Wyoming Seminary notified The University of Scranton that they are changing the percentage in their reciprocity agreement. Wyoming Seminary agree to grandfather those already enrolled with the 50% tuition benefit

- o Ms. Hynosky noted the wording on filing of FASFA for grad students should note that it is not required.
- o Ms. Palko asked if we approve handbook or just changes. It was noted that the Staff Senate makes recommendations, the President's Cabinet approves the handbook.
- o Some changes requested by Senate in the past have not been changed. Ms. Tetreault noted the Discipline and Corrective Action, Complaint Procedure have not been updated. They do plan to revisit the discussion. Outdated language was updated. Administrative Leave washa Tc 0.011 Tw 2.141 [(huu)-0.