

TO: Staff Senate  
FROM: Bryn Schofield  
DATE: November 9 2019  
SUBJECT: October 16 2019 Staff Senate Meeting Minutes

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In Attendance: Bryn Schofield, Kristi Klien, Mark Murphy, Ryan Sheehan, Amy Driscoll McNulty, Sue Shimsky, Lynn Au



- o A December Lunch and Learn has been planned. The topic is winter safety.
- x Staff Recognition & Excellence Awards
  - o Patrick Mullarkey
  - o The committee created a shared mailbox to use for the MAGIS award correspondences.

#### Ad Hoc Committees

- x Time Donation
  - o The committee has not met with HR yet. Information regarding a policy has been sent to general counsel for their review.
- x Assessment
  - o Committee met and is working on creating a standard survey to use for our events. Possible having events be swipe required. And creating for a flowchart for when we have an event, a standard protocol.

#### Items from the Floor

- x